



WORLD UNIVERSITY SERVICE OF CANADA

Employment Opportunity

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| Position title: | Regional Monitoring, Evaluation and Learning (MEL) Advisor – WAGES Project |
| Position location: | Burkina Faso (Ouagadougou) |
| Reports to: | WAGES Project Director |

Background:

WUSC is a leading Canadian non-profit organization in international development, committed to building a more equitable and sustainable world. We work with a unique and powerful network of post-secondary institutions, private-sector partners and volunteers to provide education, employment and empowerment opportunities that improve the lives of millions of disadvantaged youth around the world.

CECI is an established Canadian international development organization whose mission is to combat poverty and exclusion. CECI's Canadian and in-country teams have 15 years of experience in governance and inclusive development in extractive areas of West Africa

WUSC and CECI are jointly implementing the West Africa Governance & Economic Sustainability in Extractive Areas (WAGES) in Burkina Faso, Ghana, and Guinea. Working in partnership with communities, local government, mining companies, and other stakeholders, WAGES will enable communities, particularly women and youth, to maximize the socio-economic benefits from extractive resource investment in West Africa. The project's principal areas of focus include local governance, sustainable and inclusive economic growth, and regional knowledge-sharing on development best practices in mining areas.

Nature and Scope:

The WAGES Regional MEL Advisor will provide leadership on Monitoring and Evaluation (M&E) activities to the WAGES project and ensure quality coordination and oversight in order to meet project obligations and donor requirements. The Regional MEL Advisor is expected to provide technical and programme expertise to ensure efficient, effective and timely planning and execution of the various project M&E processes and activities. While the M&E Advisor reports directly to the Project Director s/he will be supported on technical matters by WUSC's HQ-based Monitoring, Evaluation, Research and Learning (MERL) Advisor. This position may require up to 25% international travel within the West Africa region.

Specifically, the Regional MEL Advisor is responsible for the following:

- Oversee and take responsibility for the implementation of WAGES M&E plan;
- Provide high quality technical expertise on planning, development and implementation of M&E systems to WAGES staff, WUSC and CECI;
- Develop appropriate gender-sensitive quantitative and qualitative tools and systems for tracking and monitoring progress and measure results;
- Ensure project tools are used effectively by project staff and that staff have the capacity to utilize them effectively for reporting and monitoring of progress;
- Coordinate and provide guidance to country-level M&E activities. Support country teams to plan and manage data collection processes, analysis and internal verification;
- Support mobile data collection system set up and use;
- Develop and implement control measures and protocols to ensure that data collected through M&E processes is reliable, accurate and complete;
- Participate in the creation and maintenance of the project M&E database. Provide backstopping to country teams on database use and preparation and upload of data sets. Ensure timely upload and validity of country level information on the database by country teams;
- Coordinate and lead project-level data analysis, both for reporting and learning purposes;
- In collaboration with WUSC HQ MERL Advisor, identify training and capacity strengthening needs of staff working on the project and implement actions for improving capacity with regard to M&E;
- In collaboration with WUSC HQ MERL Advisor, recruit, guide, and supervise other organizations/consultants that are contracted to conduct surveys and studies for the project;
- Contribute to the development of progress reports by providing quality data and analysis on results achieved, identifying challenges and potential bottlenecks in implementation and feed learning back to project management;
- Support the development of annual work plans and budgets;
- Provide leadership and regional coordination for the implementation of the Beyond Zero Harm Framework;
- Support the development and circulation of knowledge products to draw out lessons learned and success stories;
- Participate as required in regional and international meetings/workshops to share project lessons learned, success stories and research/studies findings;
- Communicate regularly with country-level M&E specialists and WUSC HQ MERL advisor via skype/email/phone to ensure smooth functioning of Monitoring & Evaluation systems.

WUSC offers a dynamic international work environment with a diverse intercultural workforce. We offer employees exciting opportunities to apply their skills and gain experience all while making a difference for youth around the world. We believe youth have the potential to provide for their families, build strong communities, and create positive social change for future generations. Employees at WUSC work hard to create lasting change in education, employment and empowerment.

Qualifications:

- Master's degree in a relevant field such as applied social science, statistics, international development, etc. Specific academic training in Monitoring and Evaluation is desirable;
- At least 5 years of experience in Monitoring and Evaluation of development programs;
- Excellent oral and written communication skills in English and French required;
- Experience in designing and implementing monitoring systems and tools for effective measurement of development results;
- Strong knowledge of results-based management and international donors M&E requirements and standards; knowledge of Government of Canada's RBM tools highly desired;
- Strong analytical and research skills, including the ability to process large amounts of information, extract critical analysis and distribute it appropriately;
- Demonstrated experience in quantitative and qualitative methods;
- Experience building capacity of staff, partners and counterparts in M&E, in both formal and informal settings;
- Strong technical skills in data management and statistical analysis;
- Ability to lead and actively participate as an effective member of a team;
- Proven ability to work productively with a variety of stakeholders and meet tight deadlines with an emphasis on producing quality products;
- Excellent facilitation and communication skills;
- High level proficiency in MS Office and Google applications;
- Excellent knowledge of software such as Excel and SPSS, STATA or other statistical packages; knowledge and experience using mobile data collection applications is desirable;
- Demonstrated commitment to gender equality and youth empowerment.

Applications:

WUSC is an equal opportunity employer. If you wish to apply for this position, please send your resumé with a covering letter quoting in the subject line: **BKF-181015, Regional MEL Advisor–WAGES** to: jobs@wusc.ca

Only candidates who are selected for an interview will be contacted. No telephone calls please.